

# CESAR TAMAYO

## EXPERIENCE

### Health Care Support Services

January 2018 - March 2022 | ABM, Weston, FL

- Assisted in the development of new processes for improved efficiency of customer service operations.
- Developed creative solutions for resolving difficult customer complaints or disputes.
- Responded promptly to customer calls, emails, letters and other forms of communication.
- Created detailed documentation regarding customer interactions and actions taken.

## EDUCATION

### Certification In I.T And Cybersecurity Candidate

Expected Graduation November 2023

University Of Miami, Coral Gables, FL, US

### Certification In Project Management

September 2018

Broward College, Fort Lauderdale

### Business Administration

December 2014

Sergio Arboleda , Colombia

## SKILLS

- Customer Satisfaction
- Budget Development and Management
- Technical Guidance
- Financial Spreadsheets
- Cash Control
- Office Organization
- Microsoft Office
- Inventory Distribution
- Maintain Records

## CONTACT



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Weston, FL 33326

- Patient Information
- Project Management

